

Electronics Collection Site Weight Tracking Template

Collection site name and location:

Date started collecting:

Date load picked up:

Hauler name:

Receiving recycler or collector name:

Receiving recycler or collector address:

Materials sent off-site

If your site sorts/packages electronics in different categories than those below, you can adjust category types accordingly.

Type of electronics	Number of Gaylords	Number of pallets	Single items	Total estimated pounds (See chart on page 2)
CRT (or mixed) TVs and monitors				
Flat panel TVs and monitors				
Plasma or projection TVs				
Desktop computers				
Laptops/Tablets				
Desktop printers				
Video players (i.e., DVD player, VCR, etc.)				
Mixed peripherals				
Mixed electronics				
Non-eligible electronics*				
Other:				
Other:				

* Only eligible electronic devices can be counted under E-Cycle Wisconsin. **Eligible electronics include desktop, laptop and tablet computers; cellphones; desktop printers, video display devices (e.g., TVs, monitors, e-readers), video players (e.g., DVD players, VCRs); gaming consoles; fax machines and computer/gaming/cellphone peripherals received from households and K-12 schools.** Refer to dnr.wi.gov/topic/ecycle/wisconsin.html for specific definitions of eligible electronic devices. All materials from businesses and institutions are non-EEDs and should not be included in the categories above. You can use a separate form, or if your site receives a minimal amount, you can put them in the other category and clearly designate it as non-eligible weight.

Average weights of electronics

Type of electronics	Gaylord or pallet	Single items
CRT (or mixed) TVs and monitors	400-700 lbs.	19 inches or less = 45 pounds Greater than 19 inches = 100 pounds
Flat panel TVs and monitors	500-1000 lbs.	less than 40 inches = 20 pounds 40 inches or greater = 65 pounds
Plasma or projection TVs	300-700 lbs.	less than 40 inches = 40 pounds 40 inches or greater = 75 pounds
Desktop computers	600-1000 lbs.	25 pounds
Laptops/Tablets	800-1000 lbs.	Laptop - 5 pounds Tablet - 1-2 pounds
Cellphones	n/a	.33 pounds
Desktop printers	500 -600 lbs.	15 pounds
Video players (i.e. DVD players, VCRs, etc.) and video game consoles	500-600 lbs.	7.5 pounds
Mixed peripherals	500-600 lbs.	2 pounds
Mixed electronics	500-800 lbs.	N/A

E-Cycle Wisconsin collectors must maintain records of the dates they sent eligible electronics to another registered collector or registered recycler, along with the bill of lading, scale receipt or approximate weight size of the load. If electronics are not weighed at your collection site, you can use this form to help estimate weights collected. Those estimates can then be compared to the records provided by your recycler. This form is a sample of how you can track weights, but you may prefer to use a different tracking method that fits your needs. It is important to ensure collectors independently track weights or estimates of weights and do not solely rely on records provided by your hauler, recycler or other destination facility.

You do not need to submit this form to the Department of Natural Resources. It is a tool that can help you verify the accuracy of weight reports received from recyclers and follow up with discrepancies. It may also be useful to refer to during an inspection. Collectors should maintain records for 3 years.