

# How to Apply for High Capacity Dewatering Wells Online

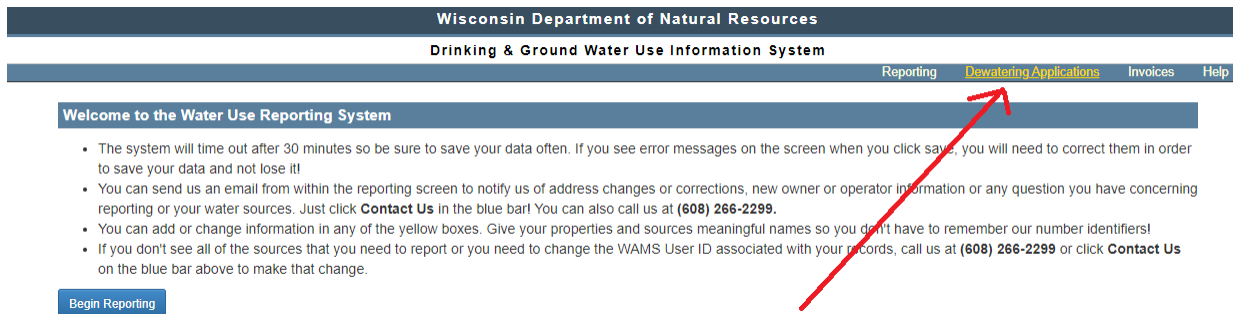
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## Get set up to apply online (first time only)

1. Get a WAMS ID if you don't already have one. See the [instructions for getting a WAMS ID](#).
2. Go to [https://dnrx.wisconsin.gov/wateruse/external\\_V3/Application/](https://dnrx.wisconsin.gov/wateruse/external_V3/Application/) to finish getting set up.

## Fill out an online application

1. Log in with your WAMS ID at [https://dnrx.wisconsin.gov/wateruse/external\\_V3/Application/](https://dnrx.wisconsin.gov/wateruse/external_V3/Application/)
2. Click Dewatering Applications at the top.



3. Click Start a New Application (blue button)



4. Fill in the information in the white fields.

- Latitude and longitude should be roughly the center of your project site.
- Tips for reporting coordinates (latitude and longitude) can be found at <https://dnr.wisconsin.gov/topic/Wells/locatingWithGPS.html>

5. At the bottom, add attachments (engineering plan map, well construction diagram, discharge drawing, etc.).

- Choose the Document Type
- Click the Choose File or Browse button
- Click Upload

Enclosures

Document Type: Discharge drawing

Select File: Choose File No file chosen

Upload

Last Update On: 1/1/0001 12:00:00 AM

Last Update By:

Save Cancel

To attach a file:  
1: Select the Document Type  
2: Click 'Choose File' or 'Browse'  
3: Click 'Upload'  
Note: Files must be PDFs, 5 MB Maximum

Pay fee and Submit Application

6. When you are finished, click Save to save the application and finish later, or click Pay Fee and Submit Application. You will be directed to the US Bank website to pay the application fee.

Well abandonment method: --Select--

Enclosures

Document Type: Discharge drawing

Select File: Choose File No file chosen

Upload

Last Update On: 1/1/0001 12:00:00 AM

Last Update By:

Save Cancel

To attach a file:  
1: Select the Document Type  
2: Click 'Choose File' or 'Browse'  
3: Click 'Upload'  
Note: Files must be PDFs, 5 MB Maximum

Pay fee and Submit Application

## Pay the Application Fee and Submit the Application

1. Pay Fee and Submit Application will take you to the payment screens.
  - Credit Card – There is a convenience fee. The total will be \$508.75
  - Checking or Savings – Enter your checking account number and routing number. The total will be \$500.00.
2. Fill in your payment information
3. Click the Confirm (red button) at the bottom.

Zip/Postal Code 22222  
Country United States

Contact Information

First Name Joe  
Last Name Smith  
Address 1 100 Main Street  
City/Town New York  
State/Province/Region NY  
Zip/Postal Code 22222  
Country United States  
Phone Number 6081234567  
Email Address jennifer.filbert@wisconsin.gov

A convenience fee will be charged for this transaction. The fee will be added to the amount of your transaction and is in addition to any fees that may be charged by your financial institution.

[Confirm](#) [Back](#)

4. Click Continue to State Agency Website (red button). You will be redirected back to the Water Use site. Click Dewatering Applications at the top to see any applications you have submitted.

Payment Amount \$500.00  
Convenience Fee \$8.75  
Total Amount \$508.75  
Payment Date 08/23/2021  
Status PROCESSED  
Payment Description WU Dewatering App Fee  
Reference Number PJE4

Payment Method

Payer Name Joe Smith  
Card Number \*\*\*\*0018  
Card Type Visa  
Confirmation Email jennifer.filbert@wisconsin.gov

Billing Address

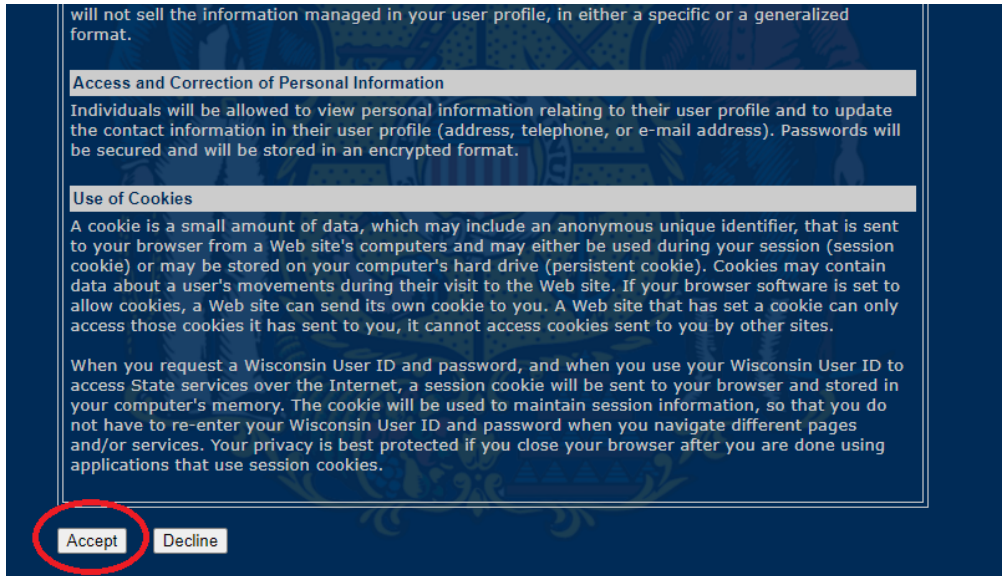
Address 1 100 Main Street  
City/Town New York  
State/Province/Region NY  
Zip/Postal Code 22222  
Country United States

[Continue To State Agency Website](#) [Back](#)

Please note that WPDES general permit applications need to be submitted separately at [Water permit applications | Wisconsin DNR](#).

## How to Get a WAMS ID

1. Go to <http://on.wisconsin.gov>
2. Click Self Registration
3. Scroll down and click Accept



4. Fill in the required information.
  - a. Note: WAMS IDs must belong to an individual person, and not shared among a business.
  - b. **Skip the addresses and just fill in the required fields:** First Name, Last Name, Email
  - c. The user ID must have between 5-20 characters. The password must have between 7-20 characters and contain a combination of letters, plus either numbers or special characters.

A screenshot of the "Wisconsin User ID" self-registration form. The page has a dark blue header with the text "Wisconsin User ID" and navigation links "Home Logout Help FAQ". The main heading is "Self-Registration" with a "FORWARD" button. A legend indicates that an asterisk (\*) denotes a required field. The form is divided into "Profile Information" and "Home Residence Address" sections. The "Profile Information" section includes fields for First Name, Middle Initial, Last Name, Suffix (with a dropdown menu), E-Mail (with an example), and Phone #. The "Home Residence Address" section includes fields for Street, Unit Number, City, State (with a dropdown menu), and Zip Code. Below this is a section for "Home Mailing Address" with a checkbox for "Mailing Address is the same as Residence Address." and fields for Address(1), Address(2), City, and State (with a dropdown menu).

5. After you have submitted your registration, you will receive an email at the address you provided. The message will contain a link to activate your account. Click the link and enter the user ID and password you created. After logging in, the screen will show that you successfully created and activated your WAMS account.