

**Advisory Council on Well Drilling, Heat Exchange Drilling and Pump Installing
Effective: April 2015**

The Advisory Council on Well Drilling, Heat Exchange Drilling and Pump Installing is created to act in an advisory capacity to the Wisconsin Department of Natural Resources, Bureau of Drinking Water and Groundwater, Private Water Supply Section.

A. The Purpose of the Council is:

1. To advise the Private Water Supply Section on issues related to well technology design, construction and operation.
2. To alert the Section to emerging problems and concerns related to well drilling, heat exchange drilling and pump installation.
3. To provide a forum for discussion of issues related to well drilling, heat exchange drilling and pump installing.
4. To act as a principal point of contact between the water well and heat exchange drilling industry and the Private Water Supply Section.

B. The Council Membership shall be as follows:

1. Three members shall be active water well drillers licensed by the State of Wisconsin appointed by the Board of Directors of the Wisconsin Water Well Association (WWWA members).
2. Two members shall be active water well drillers licensed by the State of Wisconsin appointed by the Department of Natural Resources Director of the Bureau of Drinking Water and Groundwater in consultation with the Private Water Supply Section Chief (preferably non-WWWA members, but not more than one WWWA member).
3. Two members shall be active pump installers licensed by the State of Wisconsin appointed by the Board of Directors of the Wisconsin Water Well Association (WWWA members).
4. Two members shall be active pump installers licensed by the State of Wisconsin appointed by the Department of Natural Resources Director of the Bureau of Drinking Water and Groundwater (preferably non-WWWA members, but not more than one WWWA member).
5. One member shall be an active heat exchange driller licensed by the State of Wisconsin appointed by the Wisconsin Geothermal Association.
6. One member shall be an employee of the Wisconsin Geologic and Natural History Survey appointed by the Director of the Survey.

7. Two members shall be affiliated with the Wisconsin Pump and Well Suppliers Association appointed by the President of the Association.

Members shall be appointed for terms of three years, except:

- Under paragraph 1, initially one member shall be appointed for one year, one member for two years and one member for three years.
- Under paragraph 2, initially one member shall be appointed for one year and one member for two years.
- Under paragraph 3, initially one member shall be appointed for two years and one member for three years.
- Under paragraph 4, initially one member shall be appointed for one year and one member for two years.
- Under paragraphs 5, 6 and 7, the members shall be appointed for three years.

No member shall serve more than four consecutive terms, except the representative of the Wisconsin Geologic and Natural History Survey may serve longer at the discretion of the Director of the Survey.

C. The Council will operate as follows:

The Council will be co-chaired by a representative of the Department of Natural Resources appointed by the Director of the Bureau of Drinking Water and Groundwater (typically the Private Water Supply Section Chief), and a representative from the Advisory Council as elected by the membership.

The Council will meet three times per year. The schedule can be adjusted based on need agreed to by co-chairs. Department of Natural Resources staff will handle meeting scheduling and logistics, and will distribute meeting agendas and minutes.

To ensure orderly and productive meetings, Council meetings shall be conducted in accordance with the following ground rules:

- Council members are to be on time for the start of the council meeting and follow the agenda.
- Council members and guests invited by the co-chairs are to sit at the table.
- Non-council members and other members of the public attending council meetings are to sit in a designated area within the room.
- Council members are to speak one at a time during the meeting and are not to interrupt other people speaking.
- Participation by non-council members and other members of the public will be by recognition by the Council co-chairs or the person designated to conduct the meeting.